

## **Area Coaching Representative (ACR) Election Process**

- Eligibility

The ACR role is open to coaches who meet the British Canoeing Coach Update requirements and live, work or are a member of a canoe club in the respective area.

- Terms of Service

The ACR is elected into the role for a period of three years and may be eligible for re-election. The term may be terminated before the three year period under the following circumstances:

- If the ACR wishes to resign and informs British Canoeing and their Regional Coaching Representative (RCR).
- If an ACR is found to be in breach of the Code of Conduct, British Canoeing may ask for the ACR to step down before the end of the term.

- Election Process

Vacant roles will be advertised in CoDe. Nominations must be sent to British Canoeing by the date stipulated, accompanied by a profile of the coach (not more than 200 words).

The nominee must be proposed by:

- Either two current RCRs/ACRs,
- Or by five coaches, who meet the British Canoeing Coach Update Scheme requirements and live, work or are a member of a canoe club in the respective area.

Once a candidate has received the full number of proposals, the RCR will be informed via email. When more than one nominee comes forward, a vote is initiated.

- Vote

British Canoeing coach members within the area are eligible to vote and will receive an email notification of the vote with the profile for each nominee.

The closing date for submission of votes shall be at least 21 days from the email notification. Coaches can submit their vote by post or email, stating their full name, membership number and "I wish to vote for (name)".

- Confirming an Appointment

Nominees will be notified of the outcome by email following the vote, as will the RCR, the Regional Development Team Chair and Canoeing Development Officer. Notification of the elected ACR will be placed in the next edition of CoDe.